



Information meeting 12 Nov 2012

**Call for proposals to support national
actions for equality between women
and men 2012**

Agenda

1 - Information on the new call for proposals (2012)

- Objectives and priorities of the call
- Who can apply?
- What are the activities to be funded?
- How to present your project?
- Financial aspects and application procedure

Agenda

2 – Previous calls for proposals 2007 2008 2010

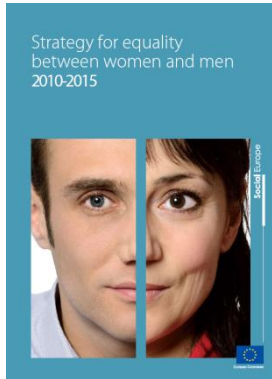
2.1 Summary of previous calls

2.2 Presentation of projects from the 2010 call for proposals and exchange of views

- Iceland: Project "Side by Side"
- Greece: Project "Gender mainstreaming in Greek municipalities focusing on socially disadvantaged women"
- Denmark: Project "Guidance and tools on implementing gender mainstreaming in national policies and programmes"

Introduction

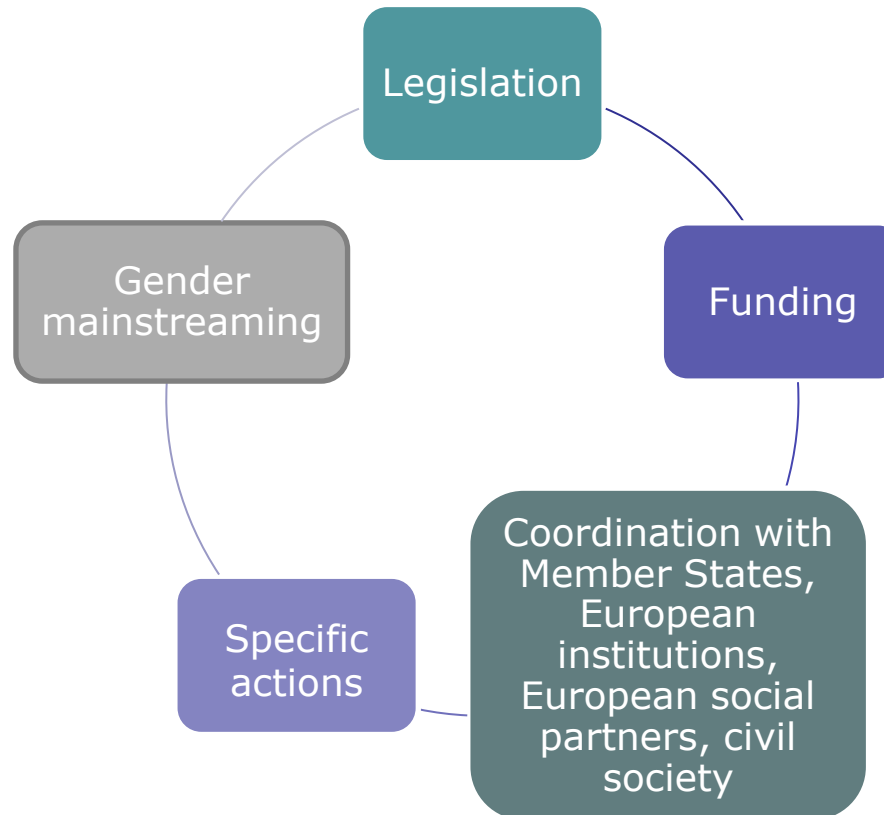
Strategy for Equality between Women and Men 2010-2015



- 1) Equal economic independence**
- 2) Equal pay for equal work and work of equal value**
- 3) Equality in decision-making**
- 4) Dignity, integrity and an end to gender-based violence**
- 5) Gender equality in external actions**
- 6) Horizontal issues**

Introduction

European gender equality tools



New call for proposals 2012

Objective :

Support national actors in promoting equality between women and men,

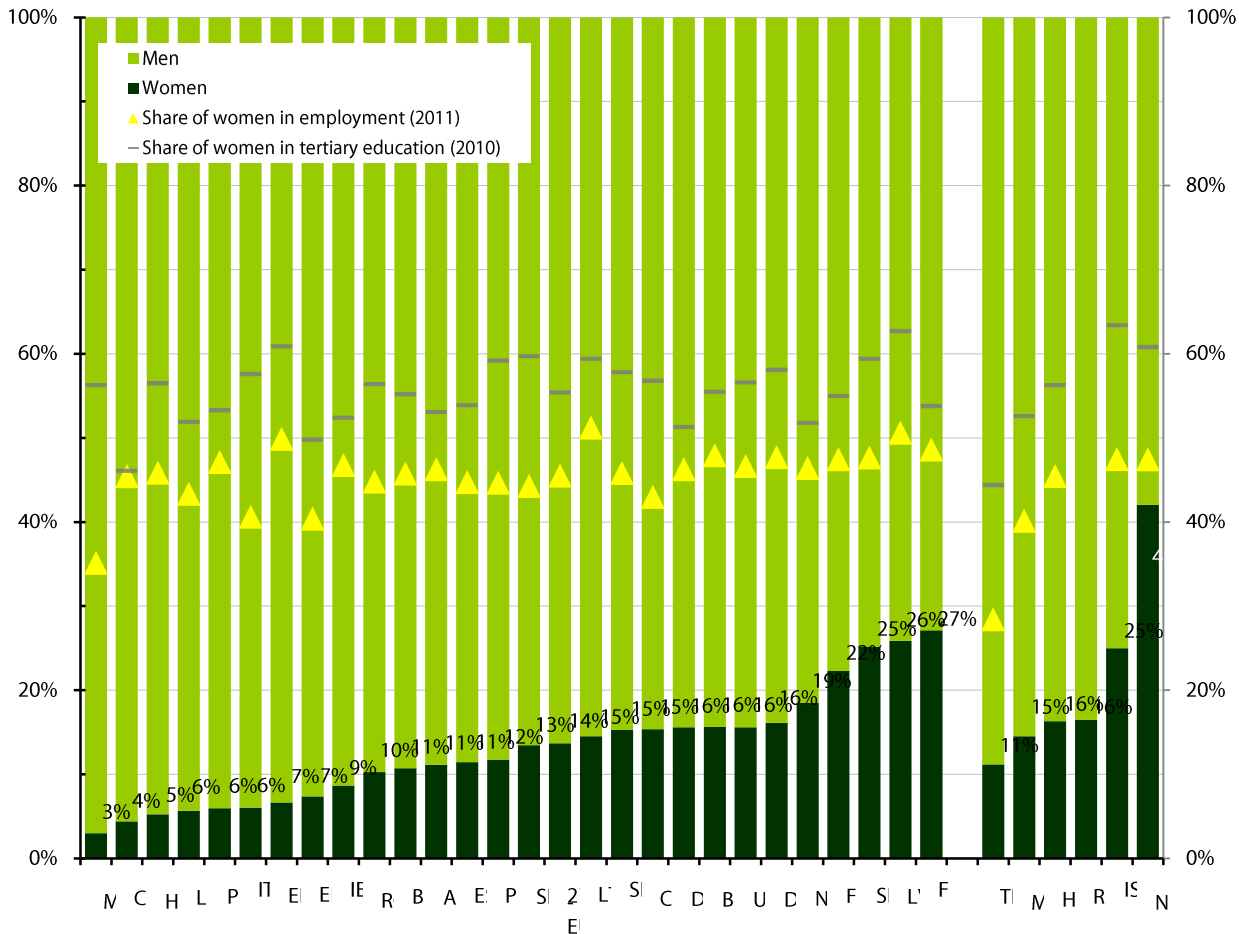
- to improve gender mainstreaming in the national policies and programmes,
- to achieve the objectives defined in the Commission's Strategy for equality between women and men and the European Pact for Gender Equality.

New call for proposals 2012

Priority theme :

Funding under this call will be allocated in priority to proposals dealing with **gender equality in economic decision-making.**

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Women and men on the boards of the largest listed companies, January 2012

New call for proposals 2012

Political context

- 1 March 2011 'Women on the Board Pledge for Europe'
- signed by 24 companies.
- 5 March 2012 public consultation.
- Autumn 2012 : initiative of Vice-President Reding
Commissioners Barnier, Rehen, Andor and Tajani, to be
adopted by the College of Commissioners.

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Who may apply?

The gender equality ministry



Applies



The gender equality ministry is the applicant who will be responsible for implementing the project

Mandates

the equality body



The equality body is the applicant who will be responsible for implementing the project

Agrees

that another ministry will apply



The other ministry is the applicant who will be responsible for implementing the project

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Partnership

The partners must:

- have their own legal status and be registered in one of the PROGRESS participating countries at the time of the submission of the application under the call; AND
- be non-profit bodies or organisations.

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Type of activities

- developing and/or identifying and/or disseminating strategies, mechanisms and tools (databases, etc...) to promote the balanced participation of women and men in the areas mentioned above;
- improving the knowledge on the gender dimension in business leadership in particular through studies;

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Type of activities

- exchanging experiences and good practice, promoting networking among key actors at national and European level;
- encouraging the private sector to strengthen the presence of women at all decision making levels of companies, including the adoption of equality plans and measures to promote mentoring, coaching, networking and 'role models';

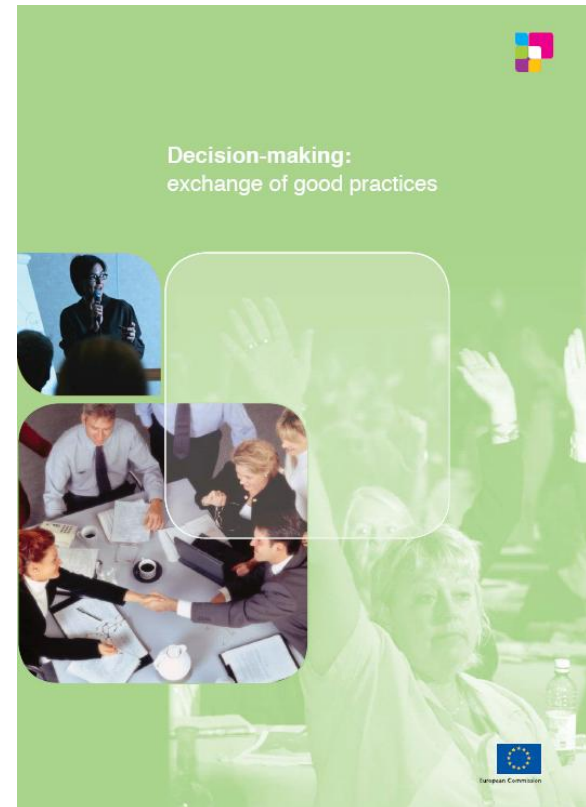
New call for proposals 2012

Type of activities

- raising awareness and encouraging women to advance their careers and to become candidates for positions of responsibility in decision-making bodies;
- developing, launching and promoting public campaigns to raise awareness among the social partners, companies and citizens of the benefits for the entire society of balanced participation of women and men in decision-making (economic and business case).

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Past projects



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How to present your project?

Relevance and degree to which the proposed activities meet the purpose of the call for proposals as detailed in section 2 of the call. Clarity of the presentation of the background, aims and expected results of the project. Innovative nature of the proposed activities

What is the context of the project?

What are the general and specific objectives of the project?

What are the expected results?

How can the project results contribute to the achievement of the call objectives ?

What is the added value of the proposed activities in comparison to those already implemented in the same field at national level?

How does the project bring added value at European level? What are the possible contributions of the project results to the transfer of information, experience, best practice and networking at EU level and to the knowledge, understanding and development of the European Strategy for equality between women and men and of the European Pact for Gender Equality?

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How to present your project?

Identification of the needs of the key players and definition of a clear and appropriate strategy to meet these needs and achieve the project objectives. Relevance of the activities proposed to achieve the project objectives and to ensure effective gender mainstreaming all along the implementation

What are the issues and / or the situation at hand? What are the needs identified? How were they identified?

What are the target groups concerned and the criteria for selection of participants in different activities?

Who are the actors involved in the implementation of the project at national and/or transnational level?

What is the logic of the approach and methodology adopted? What are the proposed activities and how do they contribute to the achievement of the specific objectives?

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How to present your project?

Scope and effectiveness of dissemination methods

What are the ways you plan to use to publish/disseminate information about the project, its activities and its results (e.g. publications, conferences, websites, etc.)?

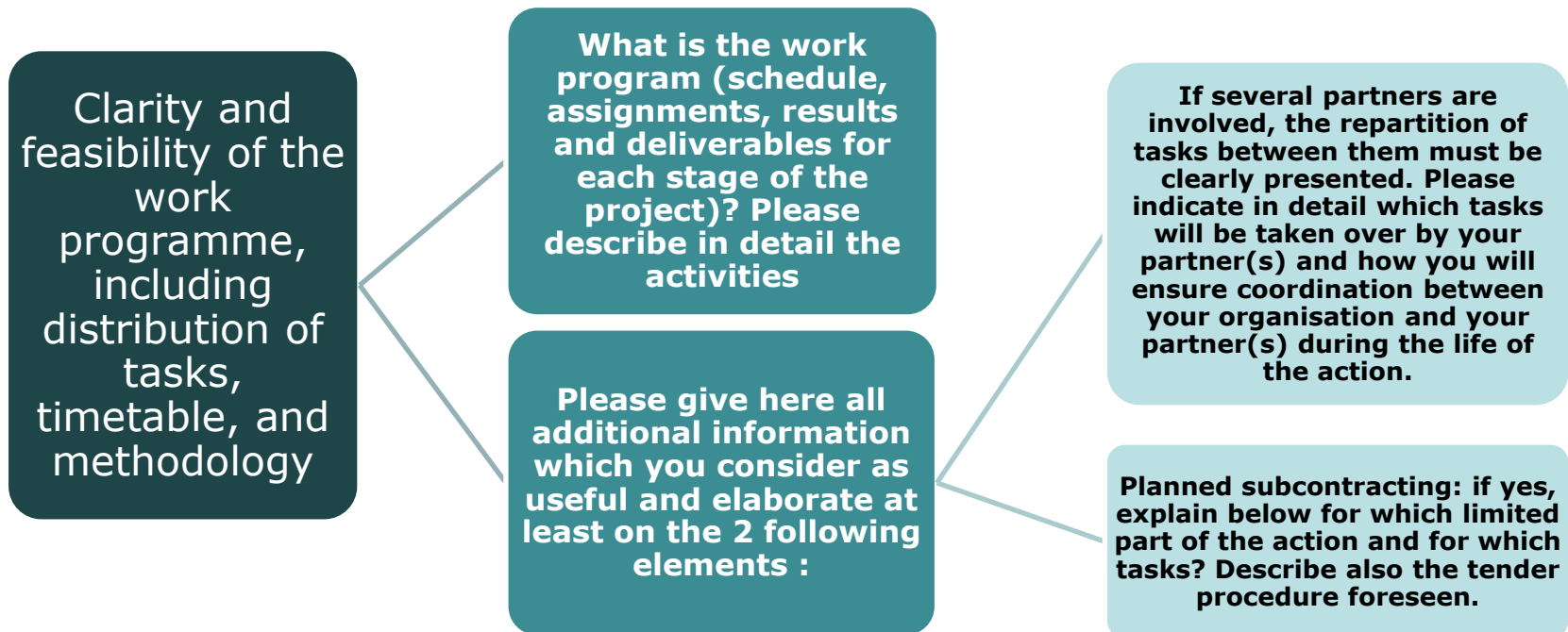
What is the multiplier effect of the proposed activities?

Are the project results likely to have a long-term impact and be sustainable? How?

Is the project methodology and/or results likely to be transferable to other countries? How?

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How to present your project?



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How to present your project?

Quality of the mechanisms
for on-going monitoring
and final evaluation

Is continuous monitoring planned? How will it be done?

How will the actions be evaluated? Is the evaluation being conducted internally or externally? Please note that the use of satisfaction surveys for events is a reporting requirement.

What are the quantitative ways of measuring or qualitative ways of judging whether the project objectives were achieved? What are the indicators you will use to measure the impact and results of the project?

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How to present your project?

Cost-efficiency ratio
and financial feasibility
of the action proposed
by means of a realistic
and reasonable budget

Annex 2 - Budget

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Grant Agreement and Partnership

Mono-beneficiary Grant Agreement, if the project is implemented only by the applicant.

Multi-beneficiary Grant Agreement, if also partners are included in the project.

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Grant Agreement and Partnership

At application stage,

if partners are included in the project:

- they must be mentioned in the Application Form;
- their role and responsibility must be defined in the Project Description and Implementation Form (Annex 1);
- their costs (and contribution, if any) must be included in the Budget Form (Annex 2) under their name;
- they must sign the Partner Declaration Form (Annex 3);
- they must read the proposal and be in agreement with it.

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Grant Agreement and Partnership

At implementation stage, if partners are included in the project:

The **partners**:

- will be co-beneficiaries in the Grant Agreement (they will sign a mandate giving power of attorney to the applicant to sign the Grant Agreement also in their name);
- will incur their costs in their name;
- will share with the applicant contractual and financial responsibility towards the Commission.

HOWEVER, the **applicant** will be the ONLY contact point for the Commission.

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Financial aspects (some basic rules)

- Expenditure must be incurred in the eligible countries.
 - EU Member States
 - EFTA/EEA countries (Iceland, Lichtenstein, Norway)
 - the candidate and potential candidate countries participating in PROGRESS (Croatia, the Former Yugoslav Republic of Macedonia, Serbia and Turkey)
- Expenditure is eligible from the starting date of the project. The starting date of the project cannot be set before the deadline of the call.

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Financial aspects (some basic rules)

- The maximum EU contribution may not exceed 80% of the action's total eligible costs.
- Projects must be strictly non-profit making.
- VAT paid by a public body is not an eligible cost.

* See also p. 17-18 of the Guide for the detailed criteria of eligibility, as defined in the Grant Agreement, and for a list of ineligible costs.

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Eligibility of costs

Please read carefully the **Guide for Applicants** (p. 17-26).

Costs

- A. Staff costs
- B. Travel
- C. Equipment
- D. Consumables and Supplies
- E. Other direct costs
- F. Indirect costs/Overheads
- G. Contribution in kind

Income

- I. Other contribution
- K. Contribution from beneficiary(-ies)
- EU contribution
- G. Contribution in kind

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A. Staff costs

To be calculated on the basis of:

- the actual gross salary + all obligatory social charges and other statutory costs
- the actual time allocated to tasks relevant to the project

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A. Staff costs

- Staff may be permanent staff of the organisation (who will be fully/partly allocated to the project) OR non-permanent staff (employed by the organisation specifically for the project on a full-time/part-time basis).
- Salary levels must be reasonable and in line with normal salary policy of the beneficiary.

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A. Staff costs

The staff costs for permanent staff of a public organisation can be funded only if they are an **additional cost** for the administration.

a. Overtime work

b. Work within the normal working hours, if the person is replaced for his/her usual tasks

c. Other cases => eligible **only** up to the amount of co-financing

* See p. 19-21 of the Guide for more details.

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B. Travel = travel costs + subsistence costs

- Only costs linked to the project are eligible.
- Travel and subsistence costs must be incurred in eligible countries.
- Subsistence costs should not exceed the foreseen limits.
- For subsistence costs actual costs should be reimbursed.
- The use of lump-sums (e.g. per diems) is discouraged.

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C. Equipment

(e.g. computer, audiovisual equipment, rent of premises)

- Only costs directly linked and necessary for the project are eligible.
- Only the cost depreciated according to the national depreciation rules will be eligible.

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D. Consumables and Supplies

- Only specific costs directly linked and necessary for the project are eligible.
- General office supplies are to be covered under the indirect costs/overheads.

New call for proposals 2012

E. Other direct costs

(publications, translations, conferences and seminars, other services, etc)

- Only costs necessary for the project are eligible.

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Subcontracting

- National rules on public tendering and EU Directives on public tendering procedures must be complied with.
 - In any case, for contracts exceeding EUR 5 000, all beneficiaries shall seek competitive tenders from potential contractors in order to prove that the bid offering best value for money was chosen.
- * Observe the principles of transparency and equal treatment.
- * Avoid any conflict of interests.

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Subcontracting

It is not possible to subcontract ALL project activities!!!

- The applicant may not subcontract the management and general administration of the project.
- The partners may not subcontract all or most of the activities for which they are responsible.

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F. Indirect costs/Overheads

Indirect costs needed to support the implementation of the project.

(e.g. administration and management fees, depreciation of buildings and existing equipment, rents, maintenance costs, telecommunication and postal fees, heating, water supply, electricity or other forms of energy, office furniture, office stationery, insurance policies, etc).

Eligible as a lump-sum of maximum 7% of the direct costs.

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G. Contribution in kind

Non-monetary contribution from third parties.

E.g.

- any donation of raw materials (i.e. paper and ink for publication purposes);
 - unpaid volunteer work by a private, individual or corporate body.
-
- Can be indicated in the budget, but:
 - **Not an eligible cost!**

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I. Other contribution

Contribution from a third party (NOT from the applicant or the partners).

- The third party must fill out and sign the Co-financing ***Declaration Form (Annex 4)***.
- The applicant must indicate this amount in the ***Budget Form (Annex 2) under I.***

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K. Contribution from beneficiary(-ies)

Contribution from the applicant

- The applicant must indicate this amount in the ***Budget Form (Annex 2) under K.***

Contribution from the partners

- The partner must fill out and sign the ***Partner Declaration Form (Annex 3).***
- The applicant must indicate this amount in the ***Budget Form (Annex 2) under K.***

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How to fill out the Budget Form

Please read carefully the **Guide for Applicants** (p. 9-16)

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How to use PRIAMOS

http://ec.europa.eu/justice/grants/priamos/index_en.htm

For guidance you may consult:

- PRIAMOS information
- PRIAMOS FAQ
- Checklist (attached to the Application Form)



The screenshot shows the PRIAMOS website interface. The browser title is 'Windows Internet Explorer provided by Justice DG'. The address bar shows 'ec.europa.eu/justice/grants/priamos/index_en.htm'. The page features the European Commission logo and the word 'JUSTICE'. A navigation menu includes 'ALL TOPICS', 'Home', 'Share', and social media icons. A sidebar on the left lists 'JUSTICE' with sub-items: 'Contact', 'About us', 'About this site', 'Contracts', 'Grants', 'PRIAMOS', 'Funding programmes', 'Events', 'Public consultations', and 'Glossary'. The main content area is titled 'PRIAMOS' and lists several links: 'General information on how to use PRIAMOS', 'Applicant registration, download & upload of applications', 'Technical requirements', 'Disclaimer', 'Help and support', and 'Frequently asked questions (387 KB)'. Below this is the text 'Programme Information and Activity Management Operational System' and a description of PRIAMOS as the DG JUSTICE system for managing direct grants. It also mentions that electronic submission is a two-step process.

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How to use PRIAMOS

http://ec.europa.eu/justice/grants/priamos/registration/index_en.htm

- Register in PRIAMOS
- Download the Application Form
JUST/2012/PROG/AG/GE



The screenshot shows a web browser window displaying the PRIAMOS website. The browser's address bar shows the URL http://ec.europa.eu/justice/grants/priamos/registration/index_en.htm. The website header includes the European Commission logo and the word "JUSTICE". Below the header, there is a navigation menu with "ALL TOPICS" and a search bar. The main content area features a sidebar with a "JUSTICE" menu containing links for "Contact", "About us", "About this site", "Contracts", "Grants", "PRIAMOS", "Funding programmes", "Events", "Public consultations", and "Glossary". The main content area displays the title "Applicant registration, download & upload of applications" and two bullet points: "Registration as an applicant and introducing changes" and "PRIAMOS portal for application form download and upload".

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How to use PRIAMOS

- Download the Annexes
in your computer
- Prepare the Annexes

Templates available in the Application Form:

Annex 1. Project Description and Implementation

Annex 2. Budget Form;

Annex 3. Partner Declaration Form (if relevant);

Annex 4. Co-financing Declaration Form

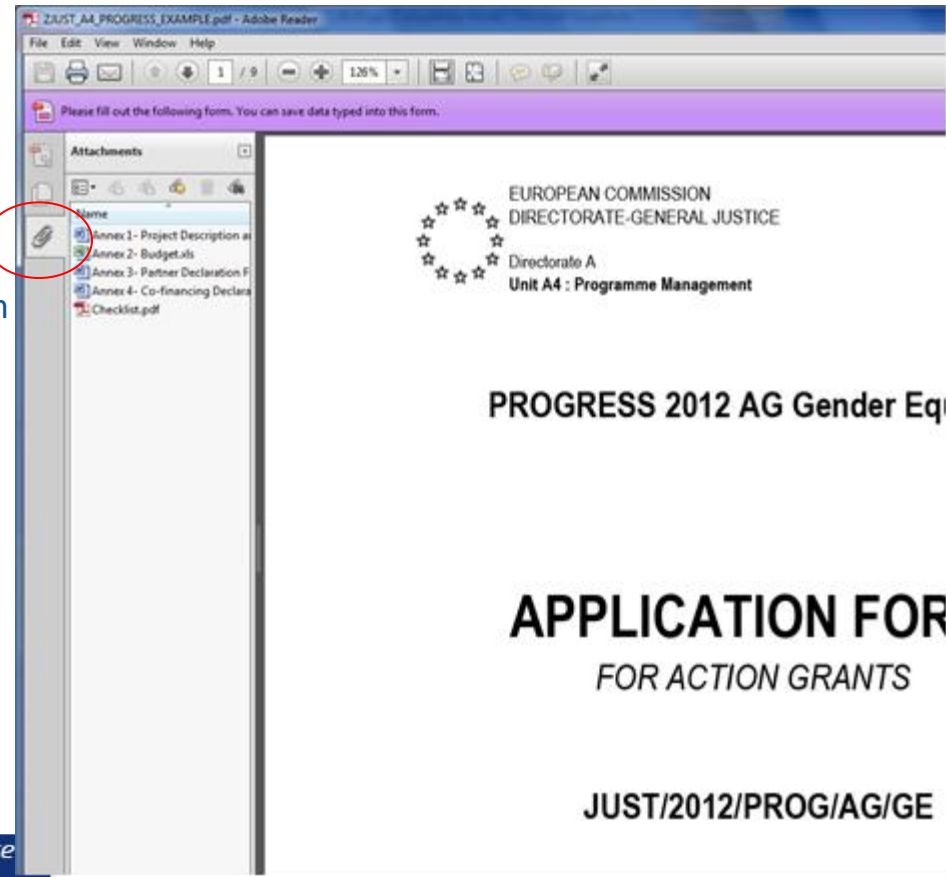
by other donors (if relevant);

Using your own format:

Annex 5. CVs;

Annexes 6-10. (if relevant).

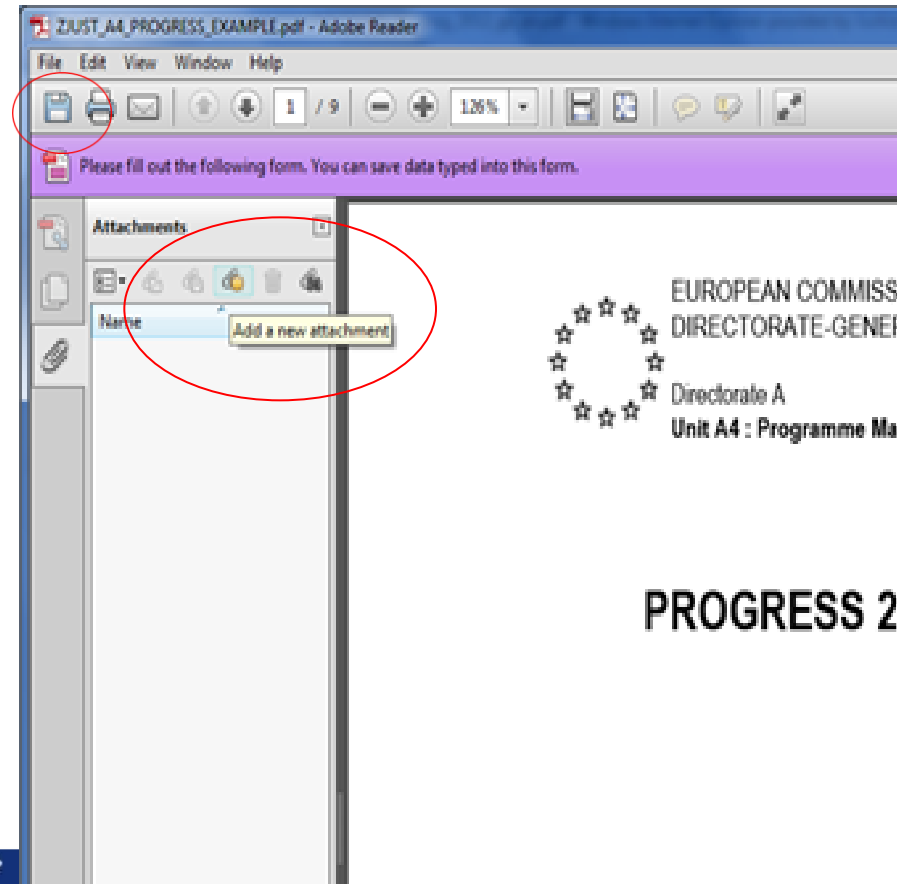
Read carefully the **Call for proposals**
and the **Checklist**



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How to use PRIAMOS

- Fill out the Application Form
All fields with an * must be filled out!
- Attach the Annexes to the Application Form
- Save



New call for proposals 2012

How to use PRIAMOS

- Log in into PRIAMOS
http://ec.europa.eu/justice/grants/priamos/registration/index_en.htm
- Upload the Application Form

**Please DO NOT WAIT
UNTIL THE LAST MOMENT
to register in PRIAMOS
& upload your Application**



The screenshot shows a web browser window displaying the PRIAMOS portal. The browser's address bar shows the URL http://ec.europa.eu/justice/grants/priamos/registration/index_en.htm. The page header includes the European Commission logo and the word "JUSTICE". Below the header, there is a navigation menu with "ALL TOPICS" and a search bar. The main content area features a sidebar with a "JUSTICE" menu containing links for "Contact", "About us", "About this site", "Contracts", "Grants", "PRIAMOS", "Funding programmes", "Events", "Public consultations", and "Glossary". The main content area displays the title "Applicant registration, download & upload of applications" and two bullet points: "Registration as an applicant and introducing changes" and "PRIAMOS portal for application form download and upload", with the latter underlined in red. The browser's status bar at the bottom shows the word "Justice".

New call for proposals 2012

HELPDESK

Regarding the Call for Proposals and the preparation of the Annexes:

JUST-PROGRESS@ec.europa.eu

Regarding PRIAMOS:

HOME-JUST-PRIAMOS-USM@ec.europa.eu

Calls for proposals 2007 2008 2010

Objective : improving gender mainstreaming in national policies and programmes

- Raise awareness of the importance of gender mainstreaming in national policies as an effective contributor to equality between women and men and its importance to better governance;
- Improve knowledge of the key concepts and issues of gender mainstreaming and ensure a better understanding of gender mainstreaming in policies and programmes;
- Develop the necessary methods and tools, including dissemination to the main stakeholders, thus ensuring a more long-term effect.

Calls for proposals 2007 2008 2010

	2007	2008	2010
Duration	1 year	1 year	2 years
Available grant per projects	70 000 to 90 000 €	70 000 to 90 000 €	115 000 to 250 000 €
Number of received proposals	16	12	15
Number of selected proposals	11	10	13
Number of implemented projects	11	7	13
Total amount of grant accepted	870.899 €	540 038 €	2.367.642 €
Average grant accepted per project	79.173 €	77 148 €	187.814 €
Average budget per project	108.095 €	97 041 €	227.658 €

Call for proposals 2010

- Iceland: Project "Side by Side" - *Bergljot Thrastardottir and Hugrun Hjaltadottir, Center for gender equality in Iceland*
- Greece: Project "Gender mainstreaming in Greek municipalities focusing on socially disadvantaged women" - *Mr Manos Skoulas, Member of the working group of Progress*
- Denmark: Project "Guidance and tools on implementing gender mainstreaming in national policies and programmes" - *Dorte Rievers Bindslev, Ministry of gender equality*

Conclusion

*Publication of the summaries online
2013 : open call for proposals*

Thank you